# **Spanish Course Catalog**



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## **About UNAM - San Antonio**

#### MORE THAN 75 YEARS OF ACADEMIC EXCELLENCE

- Symbolizing a tradition of cultural and academic collaboration between Mexico and the United States
- Sharing Mexican culture with the local community
- Offering year-round academic and cultural events

#### ADVANTAGES OF STUDYING AT UNAM - SAN ANTONIO

- Highest quality of instruction
- Small groups
- Friendly, relaxed atmosphere
- Development of all language skills
- Intercultural exchange with native speakers
- Language and computer labs
- Use of classroom technology for the audio-visual component

#### **FACULTY**

 Native language instructors highly qualified and experienced in the field of language teaching.



## **MISSION**

UNAM - San Antonio promotes multicultural integration through language instruction, the diffusion of culture, academic extension and relations with academic institutions in the United States.

#### **SPANISH COURSES**

- Semester
- Advanced Conversation
- Private and Customized Group Courses



## **General Information**

#### Admission

UNAM - San Antonio does not discriminate on any basis prohibited by law and is open to all people.

Admission of new students requires an age of 18 or older, the completion of an application and the payment of tuition. For language courses, a required placement test will be given at admission to determine the placement level after the payment has been received.

Payment: Credit/Debit card, cash or check. Course payment arrangements are available for full time classes.

Note: Books are not included in the tuition fee. Books are required for all classes (no electronic books, and no photocopies will be allowed because of copyright).

**Expulsion:** Students who violate policies regarding the Code of Conduct, Class Etiquette, Student Use of Technology or any other official policy may be subject to expulsion from UNAM - San Antonio, and no refund should be expected. All policies for admission and expulsion are located in the online Student Handbook.



## **Course Changes, Withdrawals and Refund Policy**

Students wishing to withdraw must do so through the Spanish Departments within three business days after the beginning of a course in order to receive a refund of 75% of the tuition fee. No exceptions will be made. Students who cancel their registration within three business days after the beginning of the course and have a payment plan will be reimbursed 75% of their payment taking into consideration the total price of the course. In the event a class does not meet the minimum number of students established by the school, applicants will be reimbursed 100%. Students wishing to add or change a course must be authorized by the appropriate Academic Department no later than three business days after the beginning of the course. Students who register for a course but cancel the registration before the first day of class will receive a refund of 100% of the payment made. Upon payment, students acknowledge all terms and conditions.

**Payment Plan:** Any student who has not paid their tuition and fees as agreed is no longer allowed to attend classes. UNAM-San Antonio does not allow students to return to our programs until payment has been received. It is the responsibility of the student to ensure that they follow through with any agreement made for payment whether they attend classes or not.

#### Refund Procedure: Original receipt is required for the refund to be processed.

- Refunds will be made 5 business days after the request.
- Payments made in cash or by check will be reimbursed only in check made out to the student.
- Payments made by credit or debit card will be reimbursed back to the card used at the time of purchase.
- Returned check fee will be \$40.00.

**Note:** 90% attendance is required to be eligible to take the final exam. Classes are subject to change as deemed necessary by UNAM - San Antonio. The school reserves the right to close, cancel, or divide courses.







UNAM - San Antonio 3D virtual tour www.unamsa.edu

# **Spanish Course Information**

#### Semester

Seven levels of Spanish are offered in morning or evening classes. Each level consists of 75 hours of instruction over 14 weeks. Courses include instruction in grammar, reading, writing, listening, and speaking. Classes are taught in Spanish from day one. Tutoring sessions are available. hese courses are equivalent to 5 semester credit hours.

## **Spanish Diploma**

Students completing Spanish level 7 with a minimum grade of B (85) will receive a certificate issued by the UNAM Main Campus.

#### **Advanced Conversation**

These advanced conversation course focus on the development of the student's oral ability. The course consists of 15 hours of instruction. No credits are given.

Prerequisite: have taken Spanish V or have equivalent knowledge. A required written and oral placement test are needed to determine your level. Not intendent for lower levels.



# **Spanish Semester**

# **Registration Dates**

#### SPRING SESSION

January 6 - 7 Tuesday 10:00 am - 5:00 pm Wednesday 10:00 am - 1:00 pm

#### **FALL SESSION**

August 17 - 18 Tuesday 10:00 am - 5:00 pm Wednesday 10:00 am - 1:00 pm



# **Spanish Semester Courses**

## **Spring Morning Schedule**

Levels 1, 3, 5 & 7	January 11 - May 3	Monday & Wednesday	9:00 - 11:30 a.m.
Levels 2, 4 & 6	January 12 - April 29	Tuesday & Thursday	9:00 - 11:30 a.m.

## **Spring Evening Schedule**

Leve	els 1, 3, 5 & 7	January 12 - April 29	Tuesday & Thursday	6:05 - 8:35 p.m.
Lev	els 2, 4 & 6	January 11 - May 3	Monday & Wednesday	6:05 - 8:35 p.m.

**Note**: 90% attendance is required to be eligible to take the final exam. Classes are subject to change as deemed necessary by UNAM - San Antonio. The school reserves the right to close, cancel, or divide courses.



# 75 hours of instruction

# **Spanish Semester Courses**

## **Fall Morning Schedule**

Levels 1, 3, 5 & 7	August 24 - December 7	Tuesday & Thursday	9:00 - 11:30 a.m.
Levels 2, 4 & 6	August 23 - December 8	Monday & Wednesday	9:00 - 11:30 a.m.

## **Fall Evening Schedule**

Levels 1, 3, 5 & 7	August 23 - December 8	Monday & Wednesday	6:05 - 8:35 p.m.
Levels 2, 4 & 6	August 24 - December 7	Tuesday & Thursday	6:05 - 8:35 p.m.

**Note**: 90% attendance is required to be eligible to take the final exam. Classes are subject to change as deemed necessary by UNAM - San Antonio. The school reserves the right to close, cancel, or divide courses.

# 75 hours of instruction





# **Spanish Advanced Conversation**

# **Registration Dates**

SPRING SESSION

February 2 Tuesday 11:00 - 4:00 pm **FALL SESSION** 

September 7 Tuesday 11:00 - 4:00 pm



# **Spanish Advanced Conversation Courses**

## **Spring Session**

February 8 - March 29	Monday & Wednesday	11:45 a.m 12:45 p.m.
February 9 - March 30	Tuesday & Thursday	5:00 - 6:00 p.m.

#### **Fall Session**

September 13 - November 1	Monday & Wednesday	11:45 a.m 12:45 p.m.
September 14 - November 2	Tuesday & Thursday	5:00 - 6:00 p.m.

**Prerequisite:** have taken Spanish V or have equivalent knowledge. A required written and oral placement test are needed to determine your level. Not intendent for lower levels.



# 15 hours of instruction

# **Important Dates**

### **Holidays:**

- January 18 (M.L. King)
- April 2 (Good Friday)
- May 31 (Memorial Day)
- July 5 (Independence Day Observed)
- September 6 (Labor Day)
- November 24 26 (Thanksgiving)

#### No Classes:

- April 19 23 (Fiesta Week)
- August 2 13 (Summer Break)
- December 13 31 (Winter Break)



COURSE	HOURS	COST PER SESSION
Spanish Semester	75	\$800.00
Spanish Advanced Conversation	15	\$240.00





